

## Minutes of Haddonhall TMO meeting

Thursday 15 April 2004

Present: Wendy Richmond (Chair), Ida Forster (minutes), Brenda Murphy, Flo French, Rene Macklin, Ruth Newman, Pattie Whitmore, Ted Macklin, Sue Jennings, Sue Hilleard, Ben Beck (LBS), Bob Prout

Apologies: Mike Sedgwick, George Varughese

1. There were no matters arising from the previous minutes,
2. Preparations for AGM

**Nominations:** there have been 13 nominations for 12 places on the committee. Brenda offered to stand down if there were more nominations than places. The committee will then have the option to co-opt Brenda onto the committee at a later stage. This will mean that there will not be a need for elections. George will open the meeting, introduce the nominees and the process. **We agreed that**, although there is no requirement for the membership to vote for individuals for the committee, **we will ask members to support the committee en masse by a show of hands.**

**Membership:** people who have not already joined will be able to do so at the AGM – Sue H and Sue J to check members as they arrive and deal with new memberships. **Wendy to get register of existing members and membership forms. George will bring name badges including some for invited guests. Ida to provide Wendy with list of guests she's invited.**

**Accounts:** Bob will present the statement of accounts as the Treasurer of the outgoing organisation. **Wendy and Ida to check with George the legal issues around transfer of funds** between the two organisations to ensure correct procedures are followed. Bob reported that the budget for the new financial year will be around £210k with a reserve of around £100k. He also pointed out that the external decorations will cost more than previous years because of new regulations which require scaffolding. It is unlikely that we will have sufficient funds for this and we may need to consider a loan. Ben reminded us that one of the first tasks of the new committee will be to set a budget .

**Dealing with complaints and other issues from the floor:** **We agreed that**, instead of having a complaints desk, **we would provide all attendees with a questionnaire / form** to record their complaints and concerns for us to deal with at a later stage. Some of the issues raised through this process could help to inform the committee of future priorities for the membership of the estate. **Ida to draft form.**

**Minute taking: Wendy to ask Maggie if she will do.**

**Continuation ballot:** This needs to be carried out within the next financial year, but **we agreed that we would wait until a few months into the new committee's term before embarking on it.** Wendy has already discussed with John Carty who agrees.

**Aims of new committee: We agreed that we would present the membership with our aims, to include the following...**

- We are not just representing leaseholders

- We want to make changes but they will not happen overnight
- We want to be open and encourage communication
- We need more members
- We still have a lot to learn – please give us a chance
- Acknowledge the work of the outgoing committee

**Wendy to draft presentation – Sue J and Sue H to present it. Wendy to email Sue H a draft.**

**Actions post-AGM:** We will hold the first meeting of the new Committee at 9pm immediately after the AGM in the estate meeting room. We will agree dates for future meetings at this meeting.

### **3. Jam Factory**

Kurt Little has offered to contribute £3k towards tree cutting on the estate (full cost around £4.3k). There was a general welcome of this offer, but some expressed concern that this should be part of ongoing maintenance on the estate that should already be provided for in the budget and not an 'extra'. There was also concern that other promises made several months ago by Kurt and others had not been delivered. **We agreed that a sub-committee be formed post-AGM to provide support to Mike and Flo in negotiating with the developers.**

### **AOB**

Ben circulated details of a free training course on 8 May, 'How to run your TMO'. Ideally, all new committee members to attend. Contact Ben directly to book a place on 020 7525 2242. (Post meeting note – we can agree after the AGM who is able to attend).